

Company Overview

Esperion is a small company doing big things. Our innovative team of lipid management experts are committed to leveraging our understanding of cholesterol biosynthesis to develop innovative therapies for the treatment of patients with elevated low-density lipoprotein (LDL-C). At Esperion we are passionately committed to bringing complementary therapies to the hypercholesterolemia space that address unmet patient needs in a way that is “patient-friendly, physician-friendly and payer-friendly.”

Esperion’s corporate headquarters are located in Ann Arbor, MI. The Company offers a competitive salary including a performance-based bonus program and stock-based compensation, a comprehensive benefits package including a 401(k) matching plan and health insurance, and paid time off and holidays.

Position Title: Executive Director, Project Management

The Executive Director, Project Management will provide leadership and management of all drug development activities to ensure project timelines, targets, and program goals are met. This role will serve as a senior level partner, interacting with executive management and internal stakeholders as appropriate. This is a unique opportunity to provide critical strategic leadership and hands-on day-to-day project management value to the Esperion organization.

Preferred Location: Remote - US

Essential Duties and Responsibilities*

- Provide executive and organizational leadership for the functional area of Project Management with a focus on the drug development aspects of the organization.
- Ensure Esperion goals and product candidate development activities are proactively tracked, managed and effectively communicated to executive management; this role will also include hands-on project management.
- Ensure executive management receives the appropriate level of information for decision making and issue resolution.
- Communicate with internal project stakeholders and team members to ensure that corporate objectives for each program or product candidate are met.
- Develop a high-functioning Project Management Team to ensure timely execution of all cross-functional project activities.
- Identify activities on the critical path.
- Ensure continuous consistency with project strategy from the executive team to the project teams.
- Chair formal or ad hoc internal management meetings regarding project decision points and challenges.
- Work with project managers to identify key issues and identify means to resolve
- Strive for the alignment of team members, project goals, and global functions.
- Work collaboratively with Subject Matter Experts and project leaders to develop high performing teams based on the expertise and contributions of its members, systematic decision making, an open and trusting team environment, efficient collaboration and communication, shared responsibility and the coordination of work towards a common goal.
- Serve as a neutral facilitator, communicate openly and timely, horizontally and vertically in order to achieve transparency of project progress and lead to resolve conflicts in good faith.
- Apply knowledge of the industry and the competitive environment.

**additional duties and responsibilities not listed here may be required*

Qualifications (Education & Experience)

- B.S. degree in a related discipline required; Advanced degree preferred.
- Minimum 15 years of project/team management experience within drug development required; Including prior experience in the management of team based, goal oriented late-stage development projects.
- Proven leadership of a project management team is required.
- Experience working with executive management and preparing for senior level meetings (e.g., Esperion Senior Management Committee and Board of Directors)
- Experience with the end-to-end drug development process, including (Project Management or leadership of) late stage development and NDA/BLA/MAA submissions.
- Previous late-stage drug development experience is required (including having had a project management leadership role for a drug that was submitted in Marketing Applications and approved).
- Expert level of experience in how to handle (communicate and resolve) the unique challenges of product development in a highly regulated environment.
- Experience at working both independently and in a team-oriented, collaborative environment is essential.
- Self-motivated and highly flexible individual who is able to manage multiple tasks, priorities, risks and staff within a fast-paced environment with very minimal oversight
- Willingness to do whatever it takes to get the job done and on time; this is a hands-on role.
- Demonstrated ability to effectively prioritize and execute tasks in a fast paced environment is crucial.
- Demonstrated ability to motivate and manage a team of professionals with cross functional responsibilities
- Strong executive presence is required.
- Strong written and oral communication skills.
- Strong interpersonal skills.
- Expertise with MS Office suite including project management software such as MS Project.
- Excellent Power Point Skills.

Notice to Agency and Search Firm Representatives: Esperion Therapeutics is not accepting unsolicited assistance from agencies and/or search firms for any job posted on this or a referring site. Please, no phone calls or emails. All resumes submitted by an agency and/or search firm to any employee at Esperion via email, the internet, or in any other form and/or method without a valid written agreement in place will be deemed the sole property of Esperion. No fees will be paid in the event that a candidate is hired by Esperion as a result of an unsolicited agency and/or search firm referral.

All qualified applicants are requested to submit a cover letter and CV via email to hr@esperion.com.